

International Frontier Medical and Pharmaceutical Program

Application Guidelines

(October 2020 Enrollment)

Graduate School of Medical and Pharmaceutical Sciences

4-Year Doctoral Course (Medical Field)

November 2019

Chiba University

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<https://www.m.chiba-u.jp/en/index.html>

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<http://www.chiba-u.ac.jp/e/>

Chiba University Graduate School of Medical and Pharmaceutical Sciences
4-Year Doctoral Course (Medical Field)
International Frontier Medical and Pharmaceutical Program
Requirements for October 2020 Enrollment

As described below, the Graduate School of Medical and Pharmaceutical Sciences calls for international PhD studentships in the International Frontier Medical and Pharmaceutical Program starting in October 2020.

The Graduate School of Medical and Pharmaceutical Sciences offers education based on the world's highest level of research, as well as international educational environments, including overseas practice and training. In addition to basic academic abilities, we cultivate advanced research abilities to help students apply their skills and knowledge more broadly and appropriately.

Students can obtain credits by attending lectures in English and choose to conduct their oral defense of their dissertation in either Japanese or English. The program offers PhD students financial support, including research assistantships (RAs) and other support plans.

Before applying, please inquire with the faculty member in charge of the International Frontier Medical and Pharmaceutical Program (see Page 1) about the details of the program or any other matters related to the program.

The Support Plans Available

We have established support plans as below. For details on the program and application procedures, please contact the faculty member in charge of the International Frontier Medical and Pharmaceutical Program.

(1) Financial support: Research Assistantships (RAs); (2) Dormitory; (3) Enrollment fee and tuition waiver system; (4) Temporary loans from Chiba University; (5) Institutional guarantee (apartment guarantor) system of Chiba University

1. Application Requirements

To be considered for a PhD position, the applicant must meet all of the requirements described in Columns A – C.

A. The applicant must meet one of the following conditions:

- (1) An applicant who has graduated or will graduate from a university* (specifically, in the fields of Medicine, Dentistry, Pharmaceutical Sciences [limited to those whose minimum duration of study is six years], or Veterinary Medicine with a six-year program) by September 2020.
(*a university as defined in Article 83 of the School Education Law; the same to apply hereafter.)
- (2) An applicant who has completed or will complete at least 18 years of formal education in a country outside of Japan by September 2020.
- (3) An applicant who has completed or will complete at least 18 years of formal education in Japan by taking correspondence courses offered by a foreign school by September 2020.
- (4) An applicant who has completed or will complete a course of study at a foreign educational

institution located in Japan that is recognized to have a university course by the education system of the relevant foreign country and also designated as a foregoing institution by the Japanese Minister of Education, Culture, Sports, Science and Technology, by September 2020 (limited to those who have completed at least 18 years of formal education with the relevant foreign country).

- (5) An applicant who has earned or will earn a degree equivalent to a Bachelor's Degree by September 2020 by completing a course of study for five years or longer at a foreign university or at any other type of foreign educational institution, whose overall status of educational and research activities has been evaluated by a person with certification from the relevant foreign government or that of a relevant authority, or which has been designated as a foregoing institution by the Japanese Minister of Education, Culture, Sports, Science and Technology. (This includes individuals who have completed a course of study in Japan by taking correspondence courses offered by the relevant foreign school or who has completed a course of study at an educational institution recognized by the education system of the relevant foreign country and also designated as a foregoing institution by said authorization described in the preceding item.)
- (6) An applicant who meets any of the following conditions designated by the Japanese Minister of Education, Culture, Sports, Science and Technology (The Public Notice of the Ministry of Education No. 39 of 1955):
 - ① An individual who has completed or will complete a master's program by September 2020, or who is qualified to receive either a master's degree or a professional degree.
 - ② An individual who has graduated or will graduate from the National Defense Medical College, which was established in accordance with the Act for Establishing the Ministry of Defense (Act No. 164 of 1954), by September 2020.
 - ③ An individual who has studied in and graduated from the medical or dentistry department of a university established under the old University Ordinance (Imperial Ordinance No. 388 of 1918).
 - ④ An individual who has enrolled to acquire 30 units or more in a doctoral program, which is not divided into 2-year Master's Program and 3-year Doctor's Program, for at least 2 years, has received the necessary research guidance (including individuals who fall under item 1, Article 6 of the Degree Regulations [Ordinance of the Ministry of Education No. 9 of 1953] before those rules were partially revised based on Ordinance of the Ministry of Education No. 29 of 1974), and also has been recognized by the Graduate School of Medical and Pharmaceutical Sciences of Chiba University as possessing academic abilities equivalent to or greater than those of individuals who graduated from the School of Medicine or Dentistry.
 - ⑤ An individual with two or more years of research experience at a university, research institute, or relevant institution following graduation from a university (excluding those who took a program of the School of Medicine, Dentistry, Pharmaceutical Sciences [limited to those whose minimum duration of study is six years] or Veterinary Medicine) or after completing 16 years of formal education in a country outside of Japan; and, based on their research achievements, has been recognized by the Graduate School of Medical and Pharmaceutical Sciences of Chiba University as possessing academic abilities equivalent to or greater than those of individuals who graduated from a program of the School of Medicine, Dentistry, Pharmaceutical Sciences (limited to those whose minimum duration of study is six years), or Veterinary Medicine.
- (7) An applicant who meets any of the following conditions and also has been recognized by the

Graduate School of Medical and Pharmaceutical Sciences of Chiba University as having acquired the predetermined credits with excellent academic records:

- ① An individual who was enrolled in a university for at least four years (limited to those enrolled in a course of the School of Medicine, Dentistry, Pharmaceutical Sciences [further limited to those whose minimum duration of study is six years] or Veterinary Medicine).
 - ② An individual who completed 16 years of formal education in a country outside of Japan (limited to those enrolled in a course of the School of Medicine, Dentistry, Pharmaceutical Sciences [further limited to those whose minimum duration of study is six years], or Veterinary Medicine).
 - ③ An individual who has completed at least 16 years of formal education in Japan by taking correspondence courses offered by a foreign school (limited to those enrolled in a course of the School of Medicine, Dentistry, Pharmaceutical Sciences [further limited to those whose minimum duration of study is six years] or Veterinary Medicine).
 - ④ An individual who has completed a course of study at a foreign educational institution located in Japan that is recognized to have a university course by the education system of the relevant foreign country and also by the Japanese Minister of Education, Culture, Sports, Science and Technology (limited to those enrolled in a course of the School of Medicine, Dentistry, Pharmaceutical Sciences [further limited to those whose minimum duration of study is six years] or Veterinary Medicine; the individuals must also have completed at least 16 years of formal education in the relevant foreign country).
- (8) An applicant who is 24 years of age or will turn 24 by September 2020 and has been recognized by the Specific Qualification Screening conducted by the Graduate School of Medical and Pharmaceutical Sciences of Chiba University as possessing academic abilities equivalent to or greater than those of students who graduated from a program of School of Medicine, Dentistry, Pharmaceutical Sciences (limited to those whose minimum duration of study is six years), or Veterinary Medicine.

B. The applicant must be a non-Japanese citizen.

C. The applicant must have taken at least one of the following English ability tests on or after April 1, 2017: TOEFL, IELTS, and GRE.

Before applying, be sure to consult with the faculty member in charge of the International Frontier Medical and Pharmaceutical Program.

2. Eligibility Assessment

The applicant must submit the documents mentioned below. Based on these documents, the University will determine whether or not the applicant meets the requirements mentioned in A-C above.

(1) Submission Period

Monday, January 6 – Wednesday, January 8, 2020. (Documents must be submitted within the period specified.)

Documents must be submitted via a traceable form of mail, such as Express Mail Service (EMS), FedEx, or DHL.

(2) Address

Inohana Campus Graduate School Office, Chiba University,

1-8-1 Inohana, Chuo-ku, Chiba City 260-8675 Japan

(3) Documents to be Submitted

Please download Application Forms **I** **II** **III** **IV** **V** **VI** **VII** from the following website:

<http://www.m.chiba-u.ac.jp/en/doctoralcourse>

	Application Documents	Remarks
1	Application for Admission and Examination Admission Ticket	Form I
2	Curriculum Vitae	Form II
3	Certificate of Graduation or Completion (or Expected Graduation or Completion)	Issued by the dean of the undergraduate or graduate school of the applicant's former university
4	Transcript of Grades	Issued by dean of the undergraduate or graduate school of the applicant's former university. This document must be written in either Japanese or in English. Applicants who have received a master's degree or equivalent outside of Japan must submit a copy of their diploma as well.
5	Certificate of Employment	Issued by a university or research institute where applicants have previously worked (if any). This document will be used to review the applicant's research history.
6	Two Photographs	Two frontal photographs (bust shots) taken within the last three months. Size: 6 cm (H) × 4 cm (W) One photo must be included with the Application for Admission, and the other should be included with the Examination Admission Ticket.
7	Master's Thesis or Research Activity Report	① Form III is for applicants who have completed a master's program: A copy of the Master's Thesis and its abstract written in English (within 2,000 words) should be included. ② Form IV is for all other applicants: A research activity report written in English (within 2,000 words) should be included.
8	List of Research Achievements	Form V
9	Research Proposal	Form VI
10	Copy of TOEFL, IELTS or GRE Scorecard	A copy of the Official Score Report Form of TOEFL, IELTS or GRE taken on or after April 1, 2017.
11	Copy of Passport	A copy of the passport, including the page with the applicant's name, birthday and sex, as well as pages showing any visas
12	Letter of Recommendation	Form VII As a general rule, a faculty member who supervised the applicant must fill out

		this form. However, if an expert who holds a position of responsibility at the applicant's workplace is familiar with the applicant, this rule is not applicable.
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(4) Notification of **Eligibility Assessment** Results

The results of the Eligibility Assessment will be sent to the e-mail address written on the Application for Admission by Friday, January 10, 2020.

3. Pre-Selection

Applicants, who are recognized as having application qualifications based on the Eligibility Assessment described in Section 3 above must pay the Examination Fee. The University will conduct a Preliminary Selection based on the application documents. Applicants therefore SHOULD NOT pay the Examination Fee until the Eligibility Assessment is over. Note: Japanese government-sponsored (MEXT) international students NEED NOT pay the Examination Fee.

(1) Examination Fee

30,000 yen

(2) Method of Payment

- a) Please pay the Examination Fee by credit card between Tuesday, January 14, and Tuesday, January 21, 2020.
- b) Go to the "Online Examination Fee Payment System" page on Chiba University's website (<https://www.kentei.chiba-u.jp/>) and follow the instructions to finish payment by card.
- c) After your payment is completed, Chiba University will send you a confirmation e-mail with the details of the payment. Once received, please check the details, and then forward the e-mail to Inohana Campus Graduate School Office (E-mail: sah5234@office.chiba-u.jp).

(3) Notification of Results

The Results of the Pre-Selection will be sent to the e-mail address written on the Application for Admission by Friday, February 7, 2020.

(4) Notes

- Please check which types of credit cards may be used on the Chiba University website before making a payment. For applications made from outside of Japan, the Examination Fee can only be paid by credit card. Chiba University will not accept any type of International Money Transfer from an overseas bank. If you are unable to pay by credit card, please contact Inohana Campus Graduate School Office.
- The Examination Fee will not be refunded. However, individuals who mistakenly pay the Examination Fee despite not applying may receive a full refund by completing the appropriate refund procedure by 5 p.m. on Tuesday, March 31, 2020.

4. Selection Process and Examination Venue

Successful applicants will be selected based on submitted documents and the results of the

Examination. The Examination Date and Venue will be determined after consideration of circumstances.

5. Announcement of Successful Applicants

The names of successful applicants will be posted on the bulletin board of the Chiba University School of Medicine after 1 p.m. on Friday, April 24, 2020. In addition, all applicants who took the Examination will be notified of the results.

6. Procedures for Accepted Applicants

(1) Enrollment Deadline

Late September 2020 (To be announced)

(2) Enrollment Venue

Inohana Campus Graduate School Office, Chiba University

(3) Expenses

The following expenses must be paid at the time of the Enrollment:

Enrollment Fee	Student Health Mutual Aid Fee	Fee for Student Disaster and Injury Insurance (including Liability Insurance)	Total
282,000 yen	8,000 yen (covers 4 years)	5,300 yen (for students in the medical field: covers 4 years)	295,300 yen

(Notes on Fees)

- The Enrollment Fee must be paid at the time of Enrollment.
- The Tuition Fee must be paid via automatic withdrawal: The Tuition Fee for the first semester will be collected in November, and that for the second semester will be collected in April. Instructions concerning the tuition payment procedures will be given at the time of Enrollment.
Tuition is 321,480 yen per semester (642,960 yen per year).
From the second year after Enrollment, the Tuition for the first semester will be withdrawn automatically in October.
- If the Enrollment Fee, Tuition and other necessary fees are revised, the new Enrollment Fee, Tuition and other necessary fees will go into effect on the day of the revision.
- Chiba University offers an Enrollment Fee and Tuition Waiver System.
For details, please consult the following websites:
Japanese: <http://www.chiba-u.jp/campus-life/payment/exemption.html>
English: <http://www.chiba-u.ac.jp/international/isd/english/guide/tuition.html>
For inquiries regarding the Enrollment Fee and Tuition Waiver, please contact the Student Support Section, Department of Student Affairs
Phone: (043) 290-2178
- The following fees must be paid either at a Post Office or Japan Post Bank by Wednesday,

September 30, 2020:

- a) Student Health Mutual Aid Fee: Provides students with mutual support during times of illness or injury and contributes to the maintenance of students' health.
- b) Insurance Fee for Student Disaster and Injury and Liability Insurance: Compensation will be provided for accidents that occur during classes, extracurricular activities, university events, or while commuting to the university. Compensation will also be provided for injuries to others or damage to others' property. If the insurance fees are revised, the new insurance fees will go into effect on the day of the revision.

For further details, please contact the Student Support Section, Department of Student Affairs.

Phone: (043) 290-2220 (Student Health Mutual Aid Fee)

Phone: (043) 290-2162 (Student Disaster and Injury Insurance)

6. Non-Japanese students receiving the Japanese government (MEXT) scholarship who are accepted to Chiba University NEED NOT pay the Enrollment Fee or Tuition.
7. Once paid, the Enrollment Fee will not be refunded for any reason.
8. If an applicant completes the enrollment procedures but declines admission to Chiba University by 5 p.m. on Wednesday, September 30, 2020, the Student Health Mutual Aid Fee and Fee for Student Disaster and Injury Insurance will be refunded upon request.

7. Notes

- (1) Incomplete applications will be subject to denial.
- (2) Documents and the Examination Fee submitted to Chiba University in support of an application will not be returned or replaced once the application procedure has been completed.
- (3) As parking space is very limited, we recommend public transport as the best way to travel to the University.
- (4) Chiba University may refuse the admission of applicants who are believed to have submitted application documents that include false statements, even after their admission has been granted.
- (5) We will not accept any inquiries concerning examination results by phone, e-mail, or other methods of communication.
- (6) Chiba University uses any personal information collected in the applicant selection process only for the following activities: managerial and administrative activities, academic guidance activities, and activities related to surveys concerning applicant selection methods as well as applicant selection process itself.